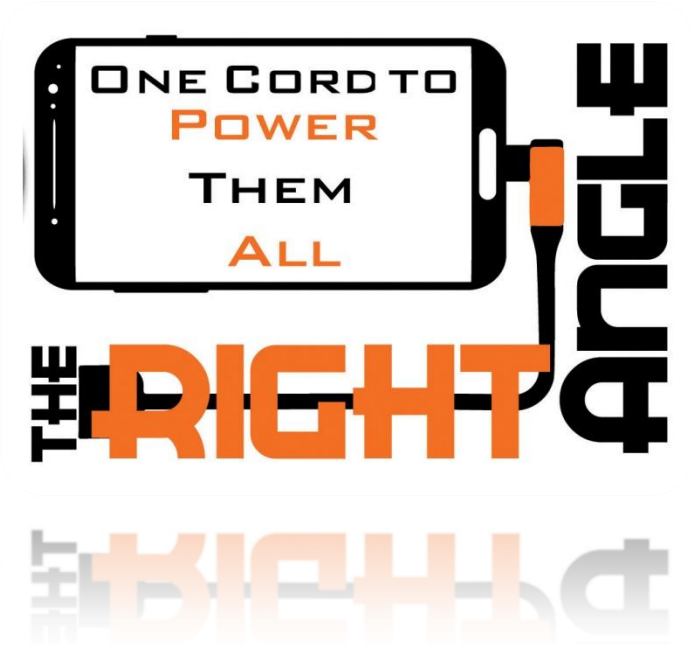


CONTENTS

Included in the

FUNDRAISER

PACKAGE

All the fundraising materials needed are explained herein and are provided to you by your COS Representative Fundraising Specialist

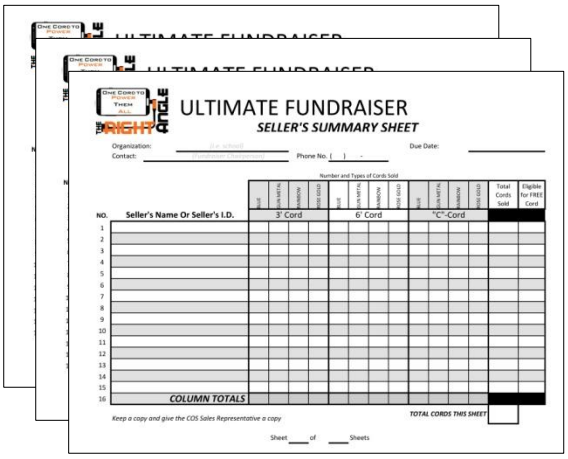
FREE OF ANY CHARGE

The Ultimate Fundraiser

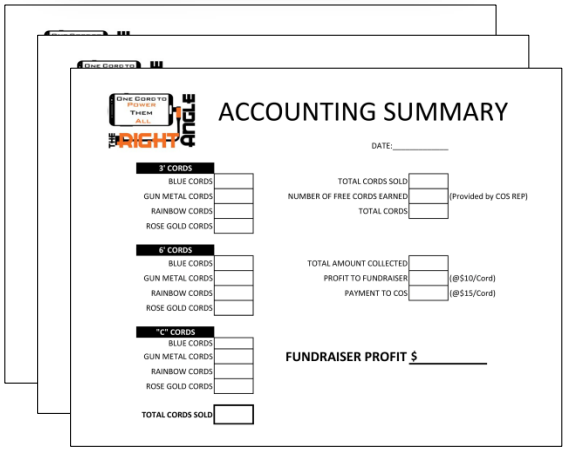
YOUR FUNDRAISING SUPPORT PACKAGE CONTAINS

1) Fundraiser Chairperson's Packet

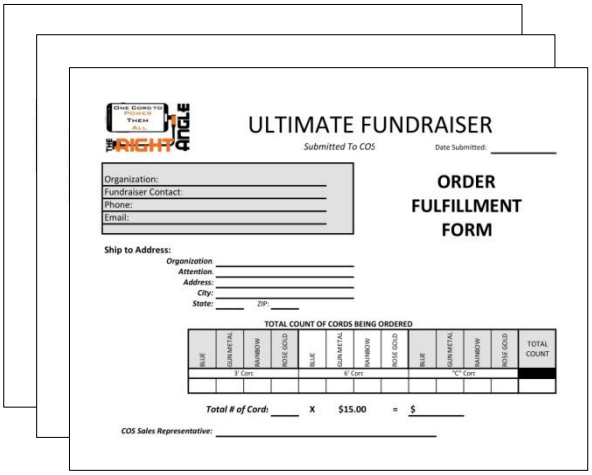
a) 3 Copies of Seller's/Student's Summary Forms
b) 3 Copies of Accounting Summary Forms
c) 3 Copies of Order Fulfillment Forms



3 Copies Seller's/Student's Summary Sheet



3 Copies Seller's/Student's Accounting Summary Sheet



3 Copies Order Fulfillment Sheet

2) Seller's/Student's Packet

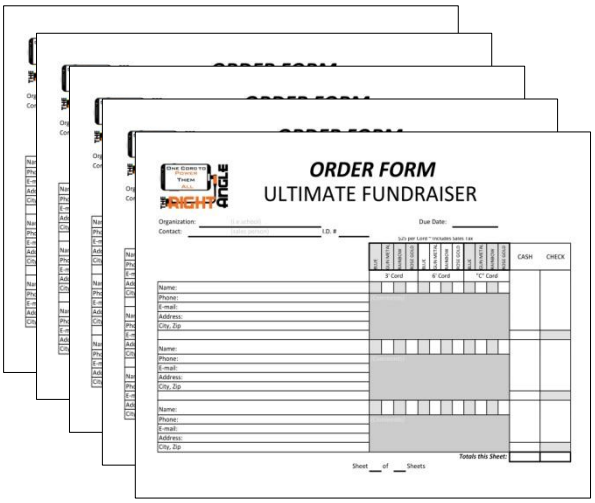
a) 1-Sales Collection Envelope

b) 4-Sales Order Forms *(3 sales per sheet)*

c) 1-Packet of 20 sales receipts

d) 1-Promotional Product Flyer

1 Funds Collection Envelope



4 Sales Order Forms

(Can record up to 12 sales ~ 3 sale per sheet)

1 Packet of 20 Sales receipts

1 Promotional Product Flyer

YOU RECEIVE 50 FUNDRAISER SELLER PACKAGES

The complete package for a 50 seller/student selling team will consists of the following:

- **1 Fundraiser Chairperson's PACKET**
- **50 SELLER's/STUDENT's PACKETS**

Additional Seller's/Student's Packets are available FREE upon request.

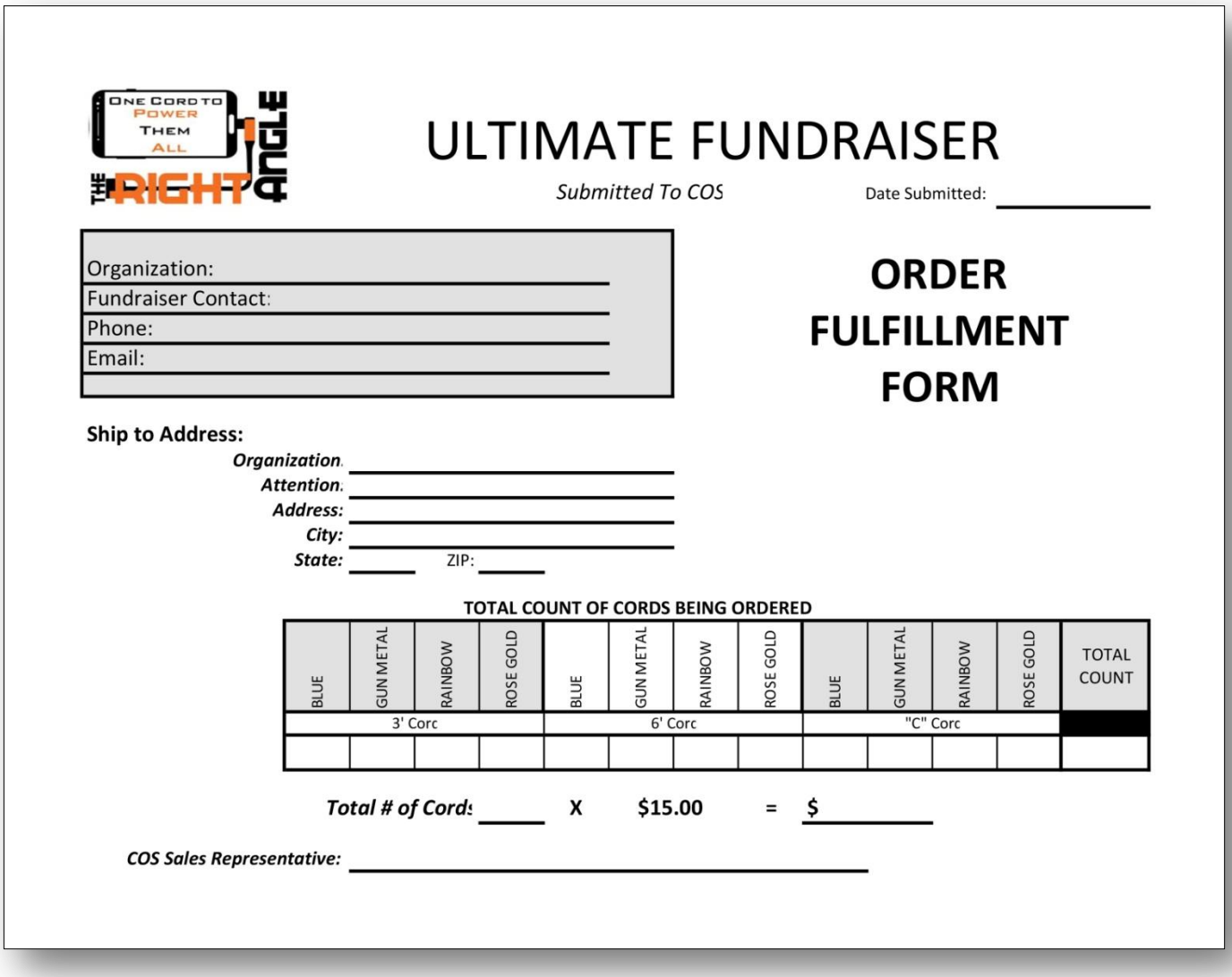
On the pages that follow there is a description of each of the forms and comments on their intended use is the fundraising champagne.

CHAIRPERSON'S PACKET

ORDER FULFILLMENT FORM

Once the initial fundraiser is closed the order for the Right-Angle Cords must be submitted to COS for the order to be fulfilled. This form tells COS the exact number, color, and type of cord which has been ordered and what address to ship the cords to, along with the contact's name and phone number and the COS Sales representative's name.

NOTE: Any FREE cords awarded as a result of sales achievement are handled separately through the COS Sales Representative.



ONE CORD TO POWER THEM ALL — THE RIGHT ANGLE

ULTIMATE FUNDRAISER

Submitted To COS Date Submitted: _____

Organization: _____
Fundraiser Contact: _____
Phone: _____
Email: _____

ORDER FULFILLMENT FORM

Ship to Address:

Organization: _____
Attention: _____
Address: _____
City: _____
State: _____ ZIP: _____

TOTAL COUNT OF CORDS BEING ORDERED

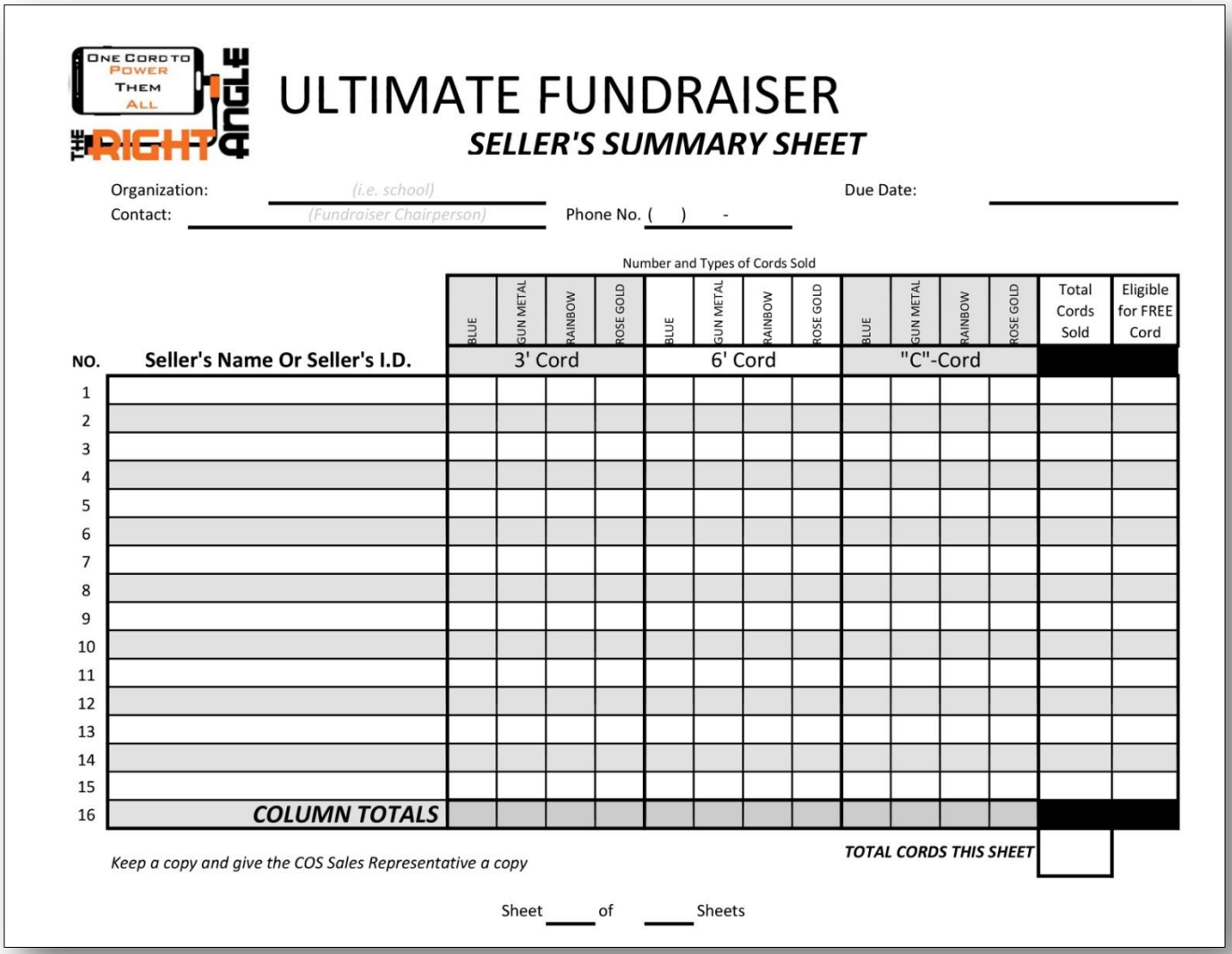
BLUE	GUN METAL	RAINBOW	ROSE GOLD	BLUE	GUN METAL	RAINBOW	ROSE GOLD	BLUE	GUN METAL	RAINBOW	ROSE GOLD	TOTAL COUNT
3' Corc				6' Corc				"C" Corc				

Total # of Cords _____ **X** **$15.00** **=** **$** _____

COS Sales Representative: _____

SALES SUMMARY SHEET

The Sales Summary Sheet is used after the close of the fundraiser by both the fundraiser chairperson and the COS Sales Representative to determine totals for ordering and to identify individuals qualifying for a **FREE** Right-Angle Cord. The COS Sales Representative is responsible for overseeing the awarding of the FREE Right-Angle Cords, as these FREE cords are NOT part of the ordered and paid for cords of the fundraiser.



ULTIMATE FUNDRAISER

SELLER'S SUMMARY SHEET

Organization: *(i.e. school)* Due Date: _____

Contact: *(Fundraiser Chairperson)* Phone No. ( ) -

Number and Types of Cords Sold

NO.	Seller's Name Or Seller's I.D.	3' Cord				6' Cord				"C"-Cord				Total Cords Sold	Eligible for FREE Cord
		BLUE	GUN METAL	RAINBOW	ROSE GOLD	BLUE	GUN METAL	RAINBOW	ROSE GOLD	BLUE	GUN METAL	RAINBOW	ROSE GOLD		
1															
2															
3															
4															
5															
6															
7															
8															
9															
10															
11															
12															
13															
14															
15															
16	***COLUMN TOTALS***														

TOTAL CORDS THIS SHEET _____

Keep a copy and give the COS Sales Representative a copy

Sheet _____ of _____ Sheets

ACCOUNTING SUMMARY SHEET

This form may not be necessary but it does give a summation of the Fundraiser that you as a Representative can use to show others how successful your fundraisers are. The fundraiser chairpersons can also use it to pass among their fellow associates, if for no other reason than to gets well deserved kudos.

ACCOUNTING SUMMARY

DATE:_____

3' CORDS	
BLUE CORDS	
GUN METAL CORDS	
RAINBOW CORDS	
ROSE GOLD CORDS	

6' CORDS	
BLUE CORDS	
GUN METAL CORDS	
RAINBOW CORDS	
ROSE GOLD CORDS	

"C" CORDS	
BLUE CORDS	
GUN METAL CORDS	
RAINBOW CORDS	
ROSE GOLD CORDS	

TOTAL CORDS SOLD	

TOTAL CORDS SOLD		
NUMBER OF FREE CORDS EARNED		(Provided by COS REP)
TOTAL CORDS		

TOTAL AMOUNT COLLECTED		
PROFIT TO FUNDRAISER		(@$10/Cord)
PAYMENT TO COS		(@$15/Cord)

FUNDRAISER PROFIT $_____

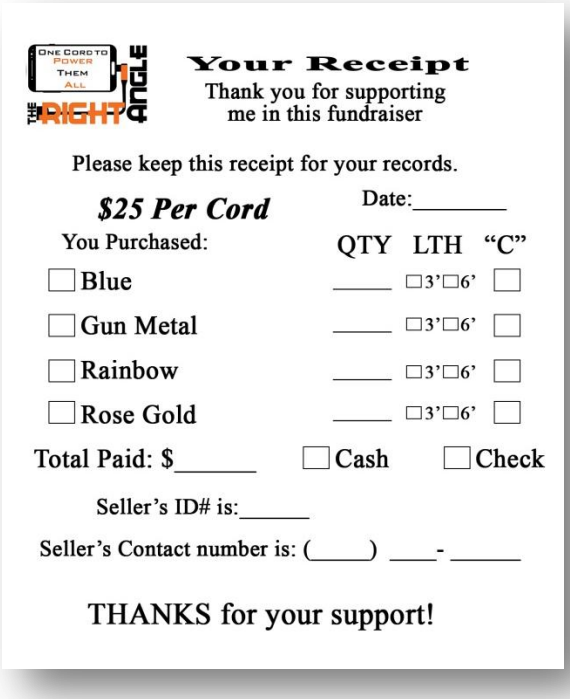
SELLER'S/STUDENT'S PACKET

MONEY COLLECTION ENVELOPE

Collection Envelope (9" X 12") for Sellers/Students to collect cash and checks for orders of sold cords. Each fundraiser seller receives a collection envelope.

This is the seller's/student's collection envelope. Many schools avoid placing student's names and phone numbers on printed material handed out to the public and choose to use an I.D. #

CUSTOMER'S RECEIPT



Your Receipt

Thank you for supporting me in this fundraiser

Please keep this receipt for your records.

$25 Per Cord Date:_____

You Purchased:	QTY	LTH	"C"
☐ Blue	_____	☐3'☐6'	☐
☐ Gun Metal	_____	☐3'☐6'	☐
☐ Rainbow	_____	☐3'☐6'	☐
☐ Rose Gold	_____	☐3'☐6'	☐

Total Paid: $_____ ☐ Cash ☐ Check

Seller's ID# is:_____

Seller's Contact number is: (_____) ____- _____

THANKS for your support!

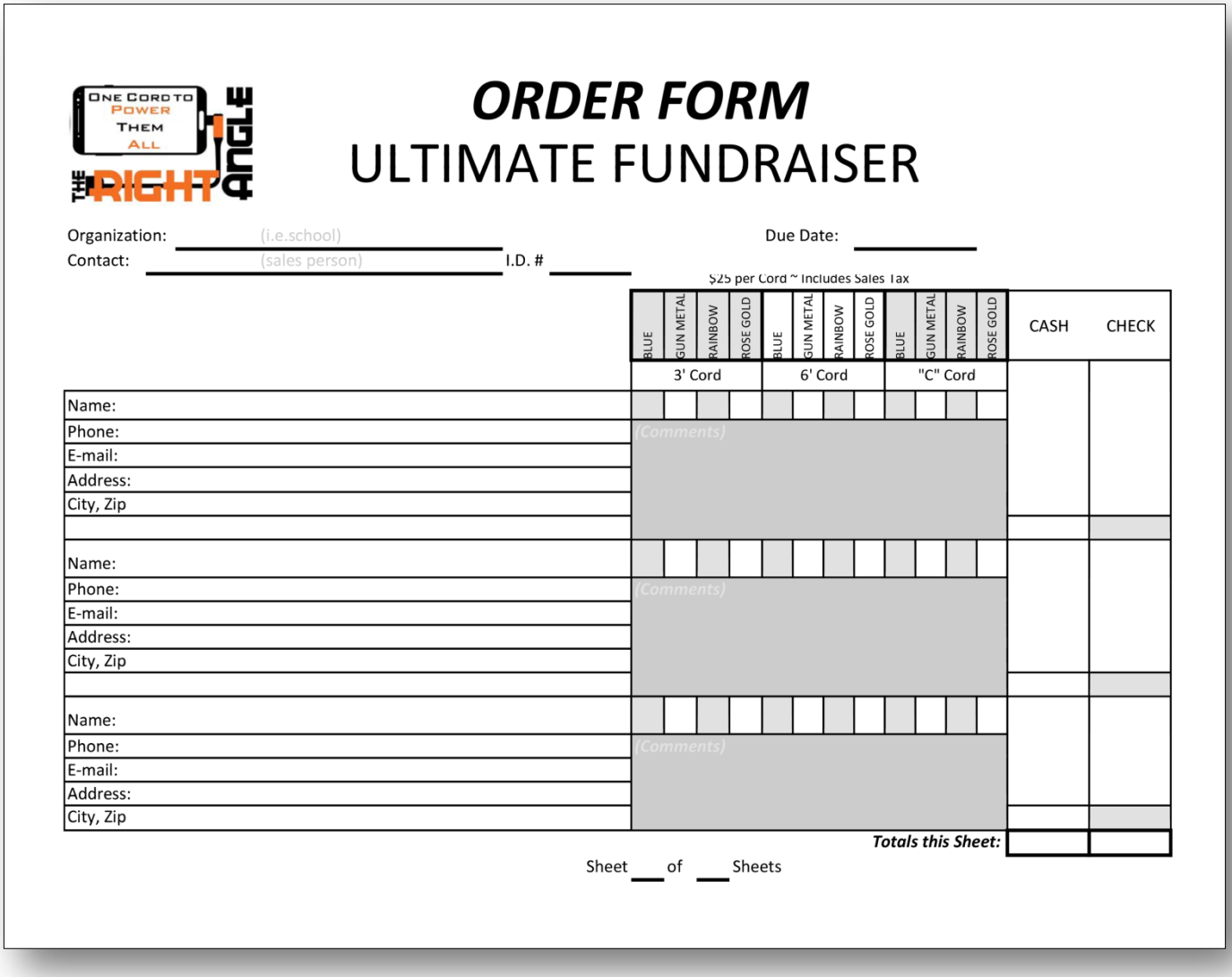
Each customer receives a receipt for their purchase. It includes the seller's/student's I.D.# and a place for the Fundraiser Chairperson's phone number. This is to be filled out by the seller/student and given to the customer at the time of sale for the customer's records. A pad of 30 receipts is given to each seller.

SALES PROMO FLYER

This is a one page flyer (8.5" X 11"), NOT to be given out BUT, to be used by the seller/student to promote the Right-Angle Cord to the prospective customer. Also used to answer many questions which may arise.

ORDER FORM THREE SALE

This order form is 11" X 8.5" landscape format. A short coming of this form is there is only room for three sales per page. This small negative fact is offset by giving more room for the customer's information and provides for an area for comments if needed. Yes, it is noted, there will be more sheets to contend with **BUT** the customer's data may be more readable and easier to record.



ORDER FORM
ULTIMATE FUNDRAISER

Organization: _____ (i.e.school) Due Date: _____

Contact: _____ (sales person) I.D. # _____

$25 per Cord ~ Includes Sales Tax

	3' Cord				6' Cord				"C" Cord				CASH	CHECK
	BLUE	GUN METAL	RAINBOW	ROSE GOLD	BLUE	GUN METAL	RAINBOW	ROSE GOLD	BLUE	GUN METAL	RAINBOW	ROSE GOLD		
Name:														
Phone:	(Comments)													
E-mail:														
Address:														
City, Zip														
Name:														
Phone:	(Comments)													
E-mail:														
Address:														
City, Zip														
Name:														
Phone:	(Comments)													
E-mail:														
Address:														
City, Zip														
													Totals this Sheet:	

Sheet ___ of ___ Sheets